Rentshield DIRECT

Achilles & Kilshaw Property Lettings

01744 21316

MISSING INFORMATION WILL RESULT IN DELAYS!

GUARANTOR APPLICATION

1. CHECK TYPE

This section should be completed by the **LETTING AGENT**

CREDIT SEARCH ○	**FULL REFERENCE** ○
EXECUTIVE 6 (6 mths) ○	**EXECUTIVE 6+ (Nil Excess –6 mths)** ○
EXECUTIVE 12 (12 mths) ○	**EXECUTIVE 12+ (Nil Excess -12 mths)** ○

2. TENANT'S PERSONAL DETAILS

This section should be completed by the **LETTING AGENT**

TITLE _____ FIRST NAME _____ MIDDLE NAME(S) _____ SURNAME _____

EMAIL _____

3. GUARANTOR'S PERSONAL DETAILS

This section should be completed by the **GUARANTOR**

Mr/Mrs/Miss/Ms _____ First Name _____ Middle Name(s) _____ Surname _____

Date of Birth (dd/mm/ccyy) _____

Sex Male ○ Female ○

Marital Status _____ Maiden/other name _____

May we contact the guarantor by phone if necessary? ○ No ○ Yes

Daytime tel _____ Evening tel _____

Mobile tel _____

Guarantor'sEmail _____

4. GUARANTOR'S CURRENT ADDRESS

This section should be completed by the **GUARANTOR**

ONLY UK ADDRESSES WILL BE CHECKED

Postcode

House Number

Flat Number

House Name

Street

District

Town

County

Is this a foreign address? Yes ◯ No ◯

5. GUARANTOR'S PREVIOUS ADDRESS

This section should be completed by the **GUARANTOR**

ENTER THIS INFORMATION ONLY IF YOU HAVE LIVED AT YOUR CURRENT ADDRESS FOR LESS THAN 3 YEARS

Postcode

House Number

Flat Number

House Name

Street

District

Town

County

Is this a foreign address? Yes ◯ No ◯

6. GUARANTOR'S FINANCIAL DETAILS

This section should be completed by the **GUARANTOR**

Employment Status
(Employed, Self Employed, Retired, Unemployed, Student)

Annual Income £

P.A ◯ P.HR ◯

Job Title

Payroll/Pension Reference Number

Start Date

Is Your Job Likely To Change In The Near Future? Yes ◯ No ◯

What Is The Nature Of Your Employment? Full ◯ Temporary ◯ Contract ◯

Average Commission/Bonus

PER ANNUM

Average Overtime

PER ANNUM

Do You Have Any Further Sources Of Income? Yes ◯ No ◯

If so, mow much? £

PER ANNUM

and where from?

7. GUARANTOR'S EMPLOYER DETAILS

This section should be completed by the **GUARANTOR**

Company/Accountants or Pension Providers Name

Postcode

House Number

Flat Number

House Name

Street

District

Town

County

Contact Name

Contact Job Title

Phone (Daytime)

Phone (Mobile)

Email

Fax Number

Additional Information

8. GUARANTOR'S BANK/BUILDING SOCIETY DETAILS

This section should be completed by the **GUARANTOR**

(CURRENT ACCOUNTS ONLY)

Sortcode

Bank/Building Society Name

Account in the name of

Account Number

How long with this branch?

Do you have a cheque guarantee card?

Yes ◯ No ◯ Not Known ◯

9. ADDITIONAL INFORMATION (PLEASE USE A SEPARATE SHEET IF REQUIRED)

CONTINUED

10. CONSENT

This section should be completed by the **GUARANTOR**

You should signify your consent for the check by ticking the boxes next to the text and signing the box below

☐ The information, which I have supplied, is true to the best of my knowledge. I consent to this information being verified by fair and lawful means, which I understand will involve contacting referees and licensed credit reference agencies.

I consent to Rentshield Direct searching information held by a credit reference agency and agree that Rentshield Direct and the credit referencing agency will keep a record of the search and the results of the search. Such information may be used by other companies for the purpose of assessing other applications from me or for debt tracing and fraud prevention.

I understand the information supplied by me and the resulting verified information will be forwarded to the letting agency and/or to the prospective landlord. The information may also be accessed again should I agree to act as a guarantor in the future.

I agree that information supplied by me and the results of the assessment process will be held in accordance with the Company's notification under the Data Protection Act 1998. I understand that I have the right to ask for a copy of the information held on me subject to the payment of an administration fee that will be notified to me upon application, though it will not exceed the amount set by statute. I have the right to request that the information held be amended if it is found to be incorrect. You should signify your consent to the above by ticking the box opposite.

☐ Rentshield Direct and other selected businesses may use this information to keep you informed by post, telephone, email or other means about products and services that may be of interest. If you do not want your information to be used for these marketing purposes, please signify by ticking the box opposite.

Applicants Signature

Print Name

Date (DD/MM/YYYY)